



**THOMAS L. GARTHWAITE, M.D.**  
Director and Chief Medical Officer

**FRED LEAF**  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa, Los Angeles, CA 90012  
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January 16, 2004

TO: Each Supervisor

FROM: Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

A handwritten signature in blue ink, reading "Thomas L. Garthwaite", is written over the printed name and title.

SUBJECT: **NOTIFICATION OF EXERCISE OF DELEGATED AUTHORITY TO ACCEPT  
AMENDMENT NO. 1 TO THE PUBLIC'S HEALTH DEVELOPMENT AND  
CAPACITY-BUILDING GRANT AGREEMENT NO. 1006059(R)**

This is to advise you that the Department of Health Services (DHS or Department) will exercise its delegated authority, as approved by the Board of Supervisors on April 29, 2003 (see attached adopted Board letter), authorizing the Director, or his designee, to accept amendments to the above referenced grant agreement, subject to review and approval by County Counsel and notification of Board offices.

Accordingly, the Department will accept the attached Amendment No. 1 to the Public's Health Development and Capacity-Building Grant Agreement No. 1006059(R) with The Public Health Institute/The Partnership for the Public's Health. Amendment No. 1 adds the payment terms and the scope of work for the fourth year of the period of performance (September 1, 2003 through August 31, 2004). Grant funding for the fourth year of the period of performance remains unchanged in the amount of \$250,000. County Counsel has reviewed and approved Amendment No. 1 as to form.

If you have any questions or require additional information, please let me know.

TLG:ma  
04:3538

Attachments (2)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors